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EI-D/Tech/Misc - 72/2013

ERNET India

(An Autonomous Society under the Department of Electronics & Information
Technology, GoI)

10th Floor, Jeevan Prakash Building
Kasturba Gandhi Marg, New Delhi – 110001

Dated: 15.05.2013

Subject: Invitation of Bids for Designing of Portable Exhibition Stall Kit – reg.

Kindly refer to our advertisement appeared in The Hindustan Times dated 12.05.2013 regarding the subject matter. In this regard, a tender document is enclosed herewith.

2. All the prospective bidders are requested to submit their bids in conformity with tender document.

Yours faithfully,



(Dinesh Kumar Dixit)
Registrar & CPO

To : All prospective bidders

ERNET India
[An Autonomous Scientific Society under Department of Electronics and
Information Technology, Govt.]
10th Floor, Jeevan Prakash Building,
25, K.G. Marg,
New Delhi-110 001

No.EI-D/Tech/ Misc.-72/13
Dated : 13.05.2013
Due Date : 03.06.2013 Time at 3.00 PM
Opening of Bids:03.06.2013 at 3.30 PM

To

Subject : Invitation of Bids for "Designing of Portable Exhibition Stall Kit-reg"

Sir,

ERNET India, an Autonomous Scientific Society under Department of Information Technology, Govt. of India, is a Class 'A' Internet Service Provider for the Education and Research community in India.

2. ERNET India is a nodal network for integrating education & research institutions in the country. Internet service is one of the services being provided by ERNET India to these institutions. The services are provided through 15 Points of Presence (PoPs) located at the premier education & research institutions in the country. All these PoPs are connected on high-speed backbone with international connectivity. More than 1300 educational institutions are connected on the Network through these nodes.

The following instructions should be carefully noted:

GENERAL CONDITIONS

1. The bidder must be a reputed manufacturer or his authorized representative of the type of product offered. The authority from the manufacturer/distributor must be submitted along with the bid. **The bids received without authority will liable to be rejected.**

2. Quotations should be submitted in two separate sealed covers. First cover indicating, "**COVER FOR TECHNICAL SPECIFICATION**" should consist of only technical specification of the kit. This cover should contain complete technical specifications, names of supplier/manufacturer and commercial terms etc. of the kit. Price column in this cover should be kept blank. Second cover indicating, "**COVER FOR PRICE BID**" should consist of the price details. **Both the covers should first be sealed separately**, and then both the covers should be kept **in a single sealed bigger cover**. This cover addressed by name to the officer signing this enquiry should be submitted before due date and time.

3. Sealed tenders are, therefore invited from the reputed manufactures or their authorized representatives for "**Designing of Portable Exhibition Stall Kit**" for ERNET India in conformity with Technical Specifications as at Annexure-III. Interested parties who wish to "**Design the Portable Exhibition Stall Kit**" for ERNET India may collect Tender Document in person against a Demand Draft or Banker's Cheque of **Rs. 2,000/- (Rupees Two Thousand only)** drawn in favour of "**ERNET India**" New Delhi from **Shri Gulshan Kumar, Deputy Director, ERNET India.**

Note : The Tender Document can also be download from www.ernet.in. In such case, an amount of **Rs.2,000/-** in the form of Demand Draft/Banker's Cheque drawn in favour of ENET India would be required to be furnished along with the Technical Part of the Bid.

4. Bids should be valid for a minimum period of 180 days after the due date.

5. Envelope should bear the inscription

Quotation for "Designing of Portable Exhibition Stall Kit"
"Tender Enquiry No".: EI-D/Tech/Misc.72/13
"Due Date & Time": 03.06.2013 at 3.00 PM
"Due Date & Time for Opening of Bids": 03.06.2013 PM

6. The Bids must reach the undersigned on or before the due date, i.e. on : **03.06.2013 at 3.30 PM**Bids received after the due date & time is liable to be rejected. In the event of due date being a closed holiday or declared Holiday for Central Government offices, the due date for submission of the bids will be the following working day at the appointed time & venue.

7. The rates should be quoted in Indian Rupees for delivery at the premises of ERNET India ,10th Floor,Jeevan Prakash Building ,25, KG Marg , New Delhi-110001. All prices shall be fixed and shall not be subject to escalation of any description. The rates must be quoted as per the Performa provided in **Annexure-III**. Price comparison will be made as per bill of material **Annexure I** &Technical specification specified in **Annexure – II**.

8. Govt. Levies like sales tax, octroi, WCT etc., if any, shall be paid at actual rates applicable on the date of delivery and must be quoted as per Performa in **Annexure III**. Courier, Transportation, freight and any other charges shall be included in the prices.

9. It may specifically be mentioned whether the quotation is strictly as per tender specifications/conditions as per **Annexure – II**. If not, deviations must be spelt out specifically. **In the absence of this, the quotation may be rejected.**

10. Please give the Registration number of the firm along with the LST/CST/WCT No. allotted by the concerned authorities in your quotation.

11. ERNET India reserves the right to accept or reject any bid or cancel the tender proceedings without assigning any reason whatsoever.

12. The bidders should quote the products strictly as per the tendered specifications giving the exact specifications. All the technical literature for the products offered by the bidder may be enclosed in the bid. **Quotations with incomplete technical details shall be rejected.**

13. **Incomplete quotations are liable to be rejected.**

14. Bidder shall sign all pages of quotation and drawings forwarded with the quotation.

15. In case of any discrepancy between rates mentioned in figures and words, the latter shall prevail.

16. Bidder should quote for both the designs as per **Annexure – IV & Annexure –V.**

17. ERNET India may waive any minor infirmity or may seek any clarification, if so desired.

18. Any attempt of negotiation direct or indirect on the part of the tenderer with the authority to whom he has submitted the tender or authority who is competent finally to accept it after he has submitted his tender or any endeavor to secure any interest for an actual or prospective tenderer or to influence by any means the acceptance of a particular tender will render the tender liable to be excluded from consideration.

19. ERNET will have the right to reject the Quotation at any point of installation / inspection.

20. The bidders should give clause-by-clause compliance for the technical specification of the equipments in their technical bids.

21. The annual turnover of the bidders should be more than Rupees **2.5 Crore** per year, in consecutive last three years. Documentary proof duly certified by the Chartered Accountant must be enclosed.

23. **INSPECTION**

ERNET India or its representative shall have the right to inspect or to test the items to confirm their conformity to the ordered specifications. The supplier shall provide all reasonable facilities and assistance to the inspector at no charge to ERNET India. In case any inspected or tested goods fail to conform to the specifications, ERNET India may reject them and supplier shall either replace the rejected goods or make all alterations necessary to meet specification required free of cost to ERNET India.

24. **EARNEST MONEY DEPOSIT**

- i) Each quotation must be accompanied by Earnest Money Deposit of Rs. 20,000/- (Rupees Twenty Thousand only) shall be in the form of Demand Draft/Pay Order/Bank Guarantee of any Nationalized Bank

taken in the name of Chief Finance Officer, ERNET India, New Delhi. Bank Guarantee should be valid minimum for a period of 180 days from due date of the quotation. **Quotations received without Earnest Money Deposit are liable to be rejected.**

- ii) Earnest Money is liable to be forfeited and bid is liable to be rejected, if the tenderer withdraw or amends, impairs or derogated from the tender in any respect within the period validity of the tender.
- iii) The earnest money of all the unsuccessful tenderers will be returned after placement of order on the selected vendor. No interest will be payable by ERNET India on the Earnest Money Deposit.
- iv) The Earnest Money of successful bidder shall be returned after delivery & installation of equipments.
- v) EMD must be submitted in the Technical Part of the Bid. Non-submission of EMD will be treated as non-responsive of the bid and bid will be rejected.

25. **WARRANTY / AMC**

- I) Warranty shall include free maintenance of the whole portable stall kit supplied including free replacement of parts for One year. The defects, if any shall be attended to on immediate basis but in no case any defect should prolong for more than 1 Week. The Portable kit should be replaced within 1 Week. The Comprehensive Warranty shall be for a minimum period of One year from the date of acceptance of the equipment by ERNET India.
- II) The firm shall assure to supply the spares parts after warranty is over for maintenance of the portable kit supplied if and when required for a period of 2 years from the date of supply of equipment on payment as mentioned in the Tender (Annexure I).

26. **PAYMENT TERMS :**

90% payment shall be made by ERNET India after delivery, testing and acceptance of the Portable Stall Kit as well as receipt of pre-receipted bill in duplicate. 10% payment would be released after expiry of the warranty. However, release of 100% payment would be considered subject to furnishing of Bank Guarantee of the amount equivalent to 10% of the cost of the equipment drawn on any Indian Nationalized Bank in favour of ERNET India valid for the period of warranty.

27. **DELIVERY PERIOD**

The delivery is required within four weeks on placement of the purchase order. However, ERNET India has the right to reduce the delivery period from 4 weeks depending upon the requirement of the equipments. Any delay by the supplier in the performance of delivery of items shall render the supplier liable to any or all the following sanctions-forfeiture of its Earnest Money Deposit, imposition of liquidated damage as per para 28 below or / and cancellation of the purchase order for default.

28. **LIQUIDATED DAMAGES**

In the event of the Supplier's failure to have the stores ready for shipment / delivery by the date / dates specified in this Purchase Order, ERNET India may at its discretion withhold any payment, until the whole of the stores have been supplied by the contractor, as liquidated damages and not any way of penalty at the rates of 1% of the consignment value per week or a part of a week subject to a maximum of 10%. The amount towards Liquidated Damage would be recovered from the amount of Bank Guarantee furnished by the firm or any payment due to the firm.

29. Rates quoted by the Bidder shall be final and no negotiation will be held.

Yours faithfully,


(Dinesh Kumar Dixit)
Registrar & CPO

Undertaking to be submitted by the bidder.

1. It is hereby confirmed that we have understood the terms and conditions of the tender and have thoroughly examined specifications and are thoroughly aware of the nature of goods required and our offer is to supply goods strictly in accordance with the requirement and terms and conditions of the tender. We agree to abide by the terms and conditions of the tender if the contract is awarded to us.
2. We hereby offer to supply the goods detailed above or such portion thereof as you specify in the purchase order at the price quoted and agree to hold this offer open for acceptance for a period of 180 days from the date of opening of bid.
3. Bid security for an amount equal to Rs. 20,000/- is enclosed in the form of Bank Draft/Pay Order/ Bank Guarantee.
4. It is hereby confirmed that we have understood the terms and conditions of the tender and have thoroughly examined specifications and are thoroughly aware of the nature of goods required and our offer is to supply goods strictly in accordance with the requirement and terms and conditions of the tender. We agree to abide by the terms and conditions of the tender if the contract is awarded to us.

(Signature and seal of Manufacture/Bidder)

BILL OF MATERIAL

1. Digital Print pasted on PVC with Magnet.
2. Basic collapsible Structure for 9 & 18 Square Meter.
3. Magnetic Struts
4. Stability Feet
5. Lights
6. Hard Plastic Trolley Cases for Storage and Transportation
7. Reception Counter
8. Catalogue Stand
9. One Portable wooden Table and four foldable Chairs.

Features required are as follows:

- Infinitely reconfigurable in different style and shapes.
- Reusable.
- Easy to Transport.
- Easy to Build/dismantle.
- Modularity.
- No tools or specialized skill required.
- Allow Expansion in existing stand.
- 1-year warranty on the hardware .
- Cover for Kit packing .

TECHNICAL SPECIFICATION

❖ Structural Details

- An Aluminium hollow pipe having approx 1mm thickness ,approx 12mm diameter basic structure with anodized for more life.
- One piece cubical structure with magnet point for easy assembling and dismantling.
- Stability feet provided for better stability.
- Aluminium struts with lockable groove for more stability and front portion of the struts with rubberized magnet for connecting the print.
- Facility of keeping the portable light fitted with the basic structure.
- Facility of reducing the size of the system by taking out the end caps.
- Round Wooden table with Diameter 2.5 ft with 10 mm thickness and 3 pole stand with 2.5 ft height.

❖ Printing Details

- Digital print on self adhesive vinyl.
- Approx .25mm PVC sheet is being pasted on the back of digital vinyl.
- Rubberized magnet has been pasted on the back of each and every print .
- Provision of Re-printing.

**PRICE SCHEDULE FOR THE DESIGNING
OF THE PORTABLE STALL KIT**

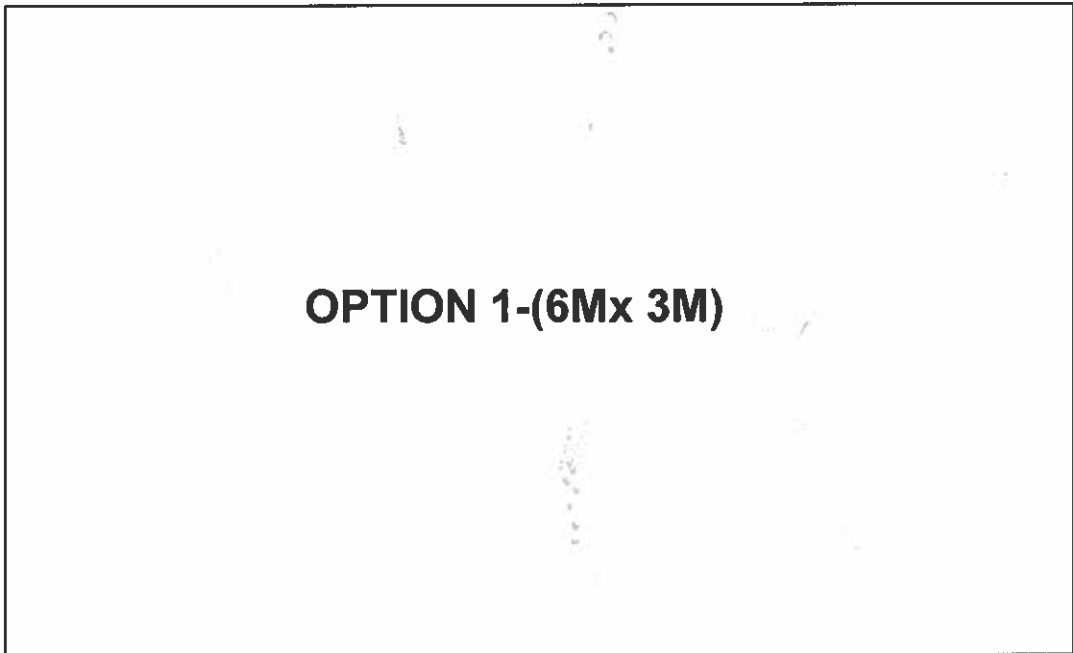
The Registrar & CPO,
ERNET India
10th Floor, Jeevan Prakash Building,
25, K.G. Marg,
New Delhi – 110 001.

Tender No. _____ Date of Opening

We _____ hereby certify that we are established _____ firm of manufactures/authorized agents of M/s. _____ With factories at _____ which are fitted with modern equipment and where the production methods, quality control and testing of all materials and parts manufactured or used by us are open to inspection by the representative of ERNET India. We hereby offer to supply the following items at the prices and within the period indicated below:

Column A

S.No.	Description	Qty.	Price per Unit free delivery at site (in Indian Rupees) (Including Taxes)	Total value of offer (in Indian Rupees) (Including taxes). (C*D)
A.	B.	C.	D.	E.
1.	Portable stall Kit which should be adjustable for 9 & 18 square meter. (As per Bill of Material Attached at Annexure II & III)	01		
2.	Comprehensive Annual Maintenance Charges for two years on per year basis after one years of free warranty		@ _____ per Portable Stall Kit per year Service Tax extra @ _____ %	



OPTION 2-(3Mx 3M)



