

18

EI-D/GA/10-19/2013

**ERNET India**

(An Autonomous Society under the Department of Electronics & Information  
Technology, Govt)

10<sup>th</sup> Floor, Jeevan Prakash Building  
Kasturba Gandhi Marg, New Delhi – 110001

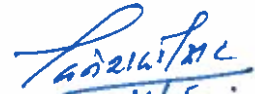
Dated: 16.05.2013

Subject: Invitation of Bids for Engagement of Agency for Provision of Taxi Service –  
reg.

Kindly refer to our advertisement appeared in Times of India dated 16.05.2013  
regarding the subject matter. In this regard, a tender document is enclosed herewith.

2. All the prospective bidders are requested to submit their bids in conformity with  
tender document.

Yours faithfully,

  
(Dinesh Kumar Dixit)  
16/05  
Registrar & CPO

To : All prospective bidders

(An Autonomous Scientific Society under Department of Electronics & Information Technology,  
Ministry of Communication and Information Technology GOI)  
10<sup>th</sup> Floor, Jeevan Prakash Building, No. 25, K.G. Marg  
New Delhi - 110001

Dated: 16/05/2013

Due Date: 10/06/2013 at 3.00 PM

Opening of Bids: 10/06/2013 at 3.30 PM

To,

Subject: Hiring of vehicle for official use at Delhi

Dear Sir,

ERNET India, is an Autonomous Scientific Society under the Department of Electronics and Information Technology, Ministry of Communication and Information Technology, and intends to hire vehicles for the use of its officers stationed at Delhi. For the provision of 7 vehicles (Indica/Indigo) are proposed to be engaged on monthly basis. In addition vehicle as per requirement will be engaged on daily basis. The rates may be quoted as per annexure I & Annexure II charges. Comparison shall be made separately for Annexure -I & II.

Eligibility Criteria: Firms must provide information/meet following criteria and provide document as evidence:-

- (i) Bidder must be in business of providing services for hiring of vehicles for last 5 years.
- (ii) Must have travels and transport as its nature of business (certificate to this effect if available).
- (iii) Experience in providing services for hiring of vehicle in at least one state/Central Govt. /PSU.
- (iv) Firm must have service Tax Registration No. and Authority with whom registered.
- (v) Firm must have permanent Account Number for Income Tax.
- (vi) Firm must provide details of registered office (Address) with telephone No./Fax/Mobile No.
- (vii) The bidder should have adequate number of vehicle listed in the format enclosed (models listed or equivalent) to meet the requirement of ERNET India.

2. The bids may be submitted in two parts i.e. Technical Bid and Commercial Bids. First part of the bid (Technical Bid) should contain documents in support of eligibility criteria detailed above and EMD referred in para 4 below. Second part of the bid (Commercial Bid) shall contain Annexure I & II duly filled in. To decide L-1 bidder, bidders are requested to submit their rates strictly as per Annexures attached, duly signed. Evaluation of Bids will be strictly as per Annexures attached.

3. Evaluation of Bids will be done separately for Annexure I & II i.e. separate evaluation will be done for (i) hiring of vehicle on monthly basis and (ii) hiring of vehicle on daily basis. Order will be placed on respective L-1 party/parties.

4. **EARNEST MONEY DEPOSIT**

i) Quotation must be accompanied by Earnest Money Deposit of Rs.10,000/- (Rupees Ten Thousand only) shall be in the form of Demand Draft/Pay Order/Bank Guarantee of any Nationalized Bank taken in the name of ERNET India, New Delhi. Bank Guarantee should be valid minimum for a period of 180 days from the original due date of the bid. **Bids received without Earnest Money Deposit are liable to be rejected.**

ii) Earnest Money is liable to be forfeited and bid is liable to be rejected, if the tenderer withdraws or amends or impairs or derogates from the tender in any respect within the period of validity of the tender.

iii) The earnest money of all the unsuccessful tenderers will be returned after placement of order on the selected vendor(s). No interest will be payable by ERNET India on the Earnest Money Deposit.

5. Payment Terms: Payment will be released on receipt of Bills duly supported with duty slips signed by the user in r/o vehicle hired on daily basis and copies of Log Book in r/o vehicle hired on Monthly basis. Entry in the log book shall be duly signed by the officer who used the vehicle.

5. Your bids must be delivered to Shri Gulshan Kumar, Deputy Director, ERNET India, 10<sup>th</sup> Floor, Jeevan Prakash Building, 25 K.G. Marg New Delhi – 110001 in a sealed cover on or before 10/06/2013 at 3.00 PM. Bids would be opened on the same day at 3.30 PM. Kindly depute your representative to witness the opening of bids.

Yours faithfully



( Dinesh Kumar Dixit )  
Registrar & CPO

**Vehicle on Daily Basis**

**Annexure – I  
(No. EI-D/GA/10-19/2013)**

Particular	Indica Non AC	Indica Ac	Indigo AC	Innova / Dezire / Etois
80 Km & 8 Hrs				
40 Km & 4 Hrs				
Extra per Km After 40 & 80 Km				
Extra per Hr after 4 & 8 Hrs				
Outstation per Km				
Night Stay Charge (After 11 PM)				

To calculate L – 1 bidder, following criteria (I + II + III + IV) will be taken into account:

**I. Indica Non AC**

- (i) Charges for 80 Km & 8 hours duty for 20 days;
- (ii) Charges for 40 Km & 4 hours duty for 10 days;
- (iii) Extra Km charges for 100 Km @ Rs. \_\_\_\_\_/- per km;
- (iv) Extra hours charges for 100 hours @ Rs. \_\_\_\_\_/- per hours
- (iv) Outstation charges for 1000 Kms duty;
- (v) Night stay charges (after 11 PM) for 10 nights @ Rs. \_\_\_\_\_/- per night

**II. Indica AC**

- (i) Charges for 80 Km & 8 hours duty for 20 days;
- (ii) Charges for 40 Km & 4 hours duty for 10 days;
- (iii) Extra Km charges for 100 Km @ Rs. \_\_\_\_\_/- per km;
- (iv) Extra hours charges for 100 hours @ Rs. \_\_\_\_\_/- per hour
- (v) Outstation charges for 1000 Kms duty;
- (vi) Night stay charges (after 11 PM) for 10 nights @ Rs. \_\_\_\_\_/- per night

**III. Indigo AC /**

- (i) Charges for 80 Km & 8 hours duty for 10 days;
- (ii) Charges for 40 Km & 4 hours duty for 5 days;
- (iii) Extra Km charges for 50 Km @ Rs. \_\_\_\_\_/- per km;
- (iv) Extra hours charges for 50 hours @ Rs. \_\_\_\_\_/- per hour
- (v) Outstation charges for 500 Kms duty; @ Rs. \_\_\_\_\_/- per km
- (vi) Night stay charges (after 11 PM) for 5 nights @ Rs. \_\_\_\_\_/- per night

**IV. Innova / Dezire / Etois**

- (i) Charges for 80 Km & 8 hours duty for 10 days;
- (ii) Charges for 40 Km & 4 hours duty for 5 days;
- (iii) Extra Km charges for 50 Km @ Rs. \_\_\_\_\_/- per km;
- (iv) Extra hours charges for 50 hours @ Rs. \_\_\_\_\_/- per hour
- (v) Outstation charges for 1000 Kms duty; @ Rs. \_\_\_\_\_/- per km
- (vi) Night stay charges (after 11 PM) for 5 nights @ Rs. \_\_\_\_\_/- per night

Taxes need not to be include in the above rates, and will be as per actual.

**Vehicle on monthly basis**

**Annexure - II**  
**(No. EI-D/GA/10-19/2013)**

Particular	Indica Non-Ac	Indica Ac	Qualis / Tavera	Esteem / Indigo	Innova Dezire Etois
Monthly rates 2000 Km + 240 Hr					
Charges after 2000 Km					
Charges after 240 Hr					
Night stay Charge (After 11 PM)					
Outstation per Km					