

ERNET India

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An Autonomous Scientific Society under Department of Electronics & Information Technology,
Ministry of Communications and Information Technology GOI)
10th Floor, Jeevan Prakash Building, No. 25, K.G. Marg
New Delhi - 110001

Dated: 24/02/2014

Due Date: 18/03/2014 at 03.00 PM

Opening of Bids: 18/03/2014 at 3.30 PM

To,

Subject: Hiring of vehicle for official use at Delhi

Dear Sir,

ERNET India, an Autonomous Scientific Society under the Department of Electronics and Information Technology, Ministry of Communication and Information Technology, intends to hire vehicles for the use of its officers stationed at Delhi. For the present 6 vehicles (Indica/SX4) are proposed to be engaged on monthly basis. In addition vehicles as per requirement will be engaged on daily basis also. The rates may be quoted as per Annexure I, II & III. Comparison shall be made for Annexure -I, II & III separately.

Eligibility Criteria: Firms must provide information/meet following criteria and provide document as evidence:-

- (i) Bidder must be in taxi business for the last 5 years.
- (ii) Must have travels and transport as its nature of business (certificate to this effect if available).
- (iii) Experience in providing taxi services to at least one state/Central Govt. /PSU.
- (iv) Firm must have Service Tax Registration No.
- (v) Firm/Owner of the firm must have permanent Account Number for Income Tax.
- (vi) Firm must provide details of registered office (Address) with telephone No./Fax/Mobile No.
- (vii) The bidder should have adequate number of vehicle listed in the format enclosed (models listed) to meet the requirement of ERNET India.

2. The bids may be submitted in two parts i.e. Technical Bid and Commercial Bids (in separate sealed covers). First part of the bid (Technical Bid) should contain documents in support of eligibility criteria detailed above and EMD referred in para 4 below. Second part of the bid (Commercial Bid) shall contain Annexure I, II & III duly filled in. To decide L-1 bidder, bidders are requested to submit their rates strictly as per Annexures I, II & III duly signed.

3. Evaluation of Bids will be done separately for bill of material for each vehicle as per Annexure I, II & III i.e. separate evaluation (vehicle wise) will be done for (i) hiring of vehicle on monthly basis and (ii) hiring of vehicle on daily basis (iii) hiring of vehicle for outstation duty. Order will be placed on respective L-1 party/parties. Total bill of material as per Annexure I, II & III separately will be taken into A/c to derive L-1 bidder in each case.

4. **EARNEST MONEY DEPOSIT**

i) Quotation must be accompanied by Earnest Money Deposit of Rs.10,000/- (Rupees Ten Thousand only) and shall be in the form of Demand Draft/Pay Order/Bank Guarantee of any Nationalized/Scheduled Bank taken in the name of ERNET India, New Delhi. Bank Guarantee should be valid minimum for a period of 180 days from the original due date of the bid. **Bids received without Earnest Money Deposit are liable to be rejected.**

ii) Earnest Money is liable to be forfeited and bid is liable to be rejected, if the tendered withdraw or amends impairs or derogated from the tender in any respect within the period validity of the tender.

iii) The earnest money of all the unsuccessful tenderers will be returned after placement of order on the selected vendor(s). No interest will be payable by ERNET India on the Earnest Money Deposit. Earnest money of successful bidder(s) will be returned after 180 days of issue of Purchase Order.

5. Payment Terms: Payment will be released on receipt of Bills duly supported with duty slips signed by the user in r/o vehicle hired on daily basis and copies of Log Book in r/o vehicle hired on Monthly basis. Entry in the log book shall be duly signed by the officer used the vehicle. **Since ERNET will be hiring more than one vehicle of one category i.e Indica the unconsumed Kms of one vehicle will be adjusted in other vehicle of similar type and bill will be raised accordingly.**

6. Your bids must be delivered to Shri Gulshan Kumar, Section Officer, ERNET India, 10th Floor, Jeevan Prakash Building, 25 K.G. Marg New Delhi – 110001 in a sealed cover on or before 18/03/2014 at 3.00 PM. Bids would be opened on the same day at 3.30 PM. Kindly depute your representative to witness the opening of bids.

Yours faithfully

(B.B Tiwari)
Registrar & CPO

Vehicle on monthly basis

Annexure - I
(No. EI-D/GA/10-19/2014)

Sl.No	Particular	Indica Ac	SX4
1.	Vehicle Quantity Required	5	1
2.	Monthly rates 2000 Km / 240 Hr		
*3.	Charges for extra Km @ Rs. Per Km		
**4.	Charges for extra Hrs @ Rs. Per Hr		
#5.	Night stay (After 11 PM) Charge for @ Rs. Per Nights		

Evaluation will be done as per bill of material in Annexure I.

* For evaluation 500 Km will be taken into A/c.

** For evaluation 100 Hrs will be taken into A/c.

For evaluation 5 Nights will be taken into A/c.

Note (I):- 1 no of SX-4 vehicle & 5 no of Indica AC vehicles will be engaged by ERNET India. No of vehicles may be increased/decreased. However comparison will be done on current bill of material.

Vehicle on Daily Basis

Annexure - II
(No. EI-D/GA/10-19/2014)

Sl.No	Particular	Indica Ac	Indigo AC	Innova / Dezire
1.	80 Km & 8 Hrs			
2.	40 Km & 4 Hrs			
3.	Extra per Km After 40 & 80 Km			
4.	Extra per Hr After 4 & 8 Hrs			
5.	Night Stay Charge (After 11 PM)			

To calculate L - 1 bidder, following criteria (I + II + III) will be taken into account:

I. Indica AC

(i) Charges for 80 Km & 8 hours duty for 20 days;

(ii) Charges for 40 Km & 4 hours duty for 10 days:

(iii) Extra Km charges for 100 Km @ Rs. _____/- per km;

(iv) Extra hours charges for 100 hours @ Rs. _____/- per hour

(v) Night stay charges (after 11 PM) for 10 nights @ Rs. _____/- per night

II. Indigo AC /

- (i) Charges for 80 Km & 8 hours duty for 10 days;
- (ii) Charges for 40 Km & 4 hours duty for 5 days;
- (iii) Extra Km charges for 50 Km @ Rs. _____/- per km;
- (iv) Extra hours charges for 50 hours @ Rs. _____/- per hour
- (v) Night stay charges (after 11 PM) for 5 nights @ Rs. _____/- per night

III. Innova / Deziire

- (i) Charges for 80 Km & 8 hours duty for 10 days;
- (ii) Charges for 40 Km & 4 hours duty for 5 days;
- (iii) Extra Km charges for 50 Km @ Rs. _____/- per km;
- (iv) Extra hours charges for 50 hours @ Rs. _____/- per hour
- (v) Night stay charges (after 11 PM) for 5 nights @ Rs. _____/- per night

Taxes need not to be include in the above rates, and will be as per actual.

Note: L-1 bidder will be decided based on the total sum of bill of material as per in Annexure II

Vehicle for Outstation Duty

Annexure – III
(No. EI-D/GA/10-19/2014)

Sl. No	Particular	Indica Ac	Indigo AC	Innova / Deziire
1.	Required Quantity	(200 Km)	(300 Km)	(500 Km)
2.	Outstation duty per Km			
*3.	Night Charges duty (After 11 PM) @ Rs. /-Per Night			
**4	Driver's Allowance per day			

Evaluation will be done as per Annexure III.

* For evaluation 5 Nights will be taken into A/c.

** For evaluation 3 days will be taken into A/c.